**Los Angeles Valley College Foundation Board**

**July 23, 2024 Meeting Agenda**

1. Call to order
2. Approval of June 2024 Meeting Minutes Tony Quiroga
3. Public Comment
4. Governance Committee Pegi Matsuda
   1. Nominating committee (10 minutes)
   2. Nominate Tony Quiroga as Board Chair through December 31
   3. Nominate Kevin Crosby as Vice Chair through December 31
   4. Nominate Sasha Baluka to board and chair of audit committee (biosketch attached)
   5. Nominate Richard Miller for board membership (need biosketch)
   6. Formal establishment of 2024 nominating committee
   7. Nominating committee roles and responsibilities and suggested timeline
   8. Bylaws Update (5 minutes)
   9. Review Term Limits
   10. 2024/2025 Board and executive committee meeting schedules - need approval (5 minutes)
   11. Audit Committee Description - need approval (1 minute)
   12. Committee Restructuring - Next Steps (5 minutes)
   13. Audit committee chair and members
   14. Fund Development chair and members
   15. Finance Committee chair and members
   16. Executive Committee chair and members (Tony Quiroga, Kevin Crosby, Sharon Udkoff, Sarah Song)
   17. Proposed board meeting agenda for future consideration (attach proposed agenda)(5 minutes)
   18. Summer Social - August TBD at Ca del Sol (North Hollywood/Universal City)
5. Finance Committee Sarah Song
   1. Year End Financial Update/Audit Kickoff
6. Director’s Report
   1. Alumni Engagement Campaign
      1. Approval of Koka Sexton Contract
      2. Approval of Southwest Offset Printing Contract
7. Chair Report: Tony Quiroga
   1. Action: Approve updated Operational Purchases and Expense Policy

Current Policy:

The Foundation Staff can make budgeted purchases $1,000 or less without Board Approval.

Recommended Policy:

The Foundation Staff can make budgeted purchases up to $10,000 without Board Approval.