

Los Angeles Valley College Foundation
Board Agenda
November 26, 2024

1. Call to Order – Tony Quiroga, Board Chair Tony Quiroga
 - a. Icebreaker - Guess the quarters

2. Public Comment(s) (varies)

3. Chair’s Report Tony Quiroga
 - a. Action: Approval of Consent Agenda items Tony Quiroga
 - i. September 2024 Board Meeting Minutes
 - ii. October 2024 Executive Committee Meeting Minutes
 - iii. Insurance Rider for LARFB – no cost to Foundation
 - b. Confirm Board Calendar for 2025
 - i. Start time
 - c. Discussion on revising Board Giving to higher amount/multiple options
 - d. Action: Nomination of Chair and Vice-Chair (Vote in January)

4. Committee Reports Chairs
 - a. Executive Committee
 - b. Audit Committee
 - c. Ad Hoc Governance
 - d. Ad Hoc Fund Development and Special Events
 - e. Finance

5. Treasurer’s Report Sarah Song
 - a. Action: Resolution to Add Tony Quiroga and Andrea Schmitt to City National Bank list of Signatories and remove Jason Schaff
 - b. Action: Resolution to add Tony Quiroga and Andrea Schmitt to Merrill Lynch list of Signatories and remove Jason Schaff
 - c. Action: Approval of September 2024 and October 2024 Financial statements
 - d. Action: Ratification of Expenses for September 2024 and October 2024

6. Executive Director’s Report Andrea Schmitt
 - a. Donor prospecting and acknowledgement
 - b. Fundraising update (Microgrants)
 - c. Action: Approval of \$3,500 Shelving Display Cases purchase
 - d. Action: Approval of continuation of LFNP endowments/policies review for up to \$5,000 in December/January
 - e. Action: Approval of Gina Silverstein VACC contract (budgeted; under \$5K)

- f. MOU – District changes has required LACCD Memorandum to revert to one year
 - i. Action: Motion to approve
- 7. Los Angeles Valley College President’s Report (5 minutes) Barry Gibbons
- 8. Quarterly Board Discussion
 - a. Results from survey
- 9. Board Member Activities
 - a. Visit to LARFB Pat Ballew, Sharon Udkoff
- 10. Adjournment

Board Meeting Dates: (Jan 28, March 25, May 27)

Executive Committee Dates: (February 25, April 22, June 24)

Upcoming Committee Meeting Dates: (insert all upcoming times and dates here)