

Los Angeles Valley College Foundation
September 2024 Board Meeting Agenda 9/24/24

1. Call to Order – Tony Quiroga, Board Chair (1 minute)
 - a. Meeting in recognition of Tom Soule service/Tom Soule resignation
2. Public Comment(s) (varies)
3. Approval of Board Meeting Minutes, dated (July 23, 2024) (5 minutes in the event of modifications)
4. Acceptance of Committee Meeting Minutes (insert committee names and meeting dates here) (5 minutes depending upon how many committee reports)
5. Chair’s Report (15 minutes)
 - a. Motion to approve LACCD Memorandum of Understanding for upcoming year
 - i. Note: Opportunity to extend the MOU for three years
 - b. Motion to ratify Law Firm for Nonprofits attorney contract
 - c. Motion to ratify Los Angeles Regional Food Bank contract materials
 - d. Motion to ratify Los Angeles Regional Food Bank Insurance requirements
6. Committee Reports (20 minutes)
 - a. Executive Committee
 - b. Audit Committee
 - c. Ad Hoc Governance
 - i. Motion: Approval of By-Laws (and term limits therein; calendar)
 - ii. Nominating Committee
 - iii. ANNOUNCEMENT:
 1. Signing of Conflicts of Interests Policy Signing of Disclosure Agreement
 - d. Ad Hoc Fund Development and Special Events
7. Treasurer’s Report/Finance Committee Report (10 minutes)
 - a. Endowment Funds/policies and updates (Law Firm for Nonprofits)

- b. Finance Committee Report
 - i. Approve June, July and August Financials
 - ii. Approve June, July and August Expenses
- 8. Executive Director's Report (10 minutes)
 - a. Fundraising update
 - b. Communications update
 - i. Approval of Postage of up to \$8040 to mail postcards
 - c. Staffing update
- 9. Los Angeles Valley College President's Report (5 minutes)
- 10. Executive Director Review (Closed Session) (15 minutes)
- 11. Adjournment

Board Meeting Dates: (TBD (per calendar))
Executive Committee Dates: (TBD (per calendar))
Upcoming Committee Meeting Dates: (TBD)